

AMENDMENT OF SOLICITATION

1. AMENDMENT

A001

2. EFFECTIVE DATE

June 18 , 2013

3. REQUISITION NO. / P.O. NO.

N/A

4. ISSUED BY

FINANCIAL SERVICES / PURCHASING DIVISION
CITY OF EL PASO
300 N. CAMPBELL, 1st. FLOOR
EL PASO, TEXAS 79901

5A. AMENDMENT OF SOLICITATION NO. **2013-135R**

TITLED: Environmental Laboratory Services for Air Quality

5B. BID DUE DATE:

JUNE 26, 2013

6. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The hour and date specified for receipt of offers ☒ is extended
(ORIGINAL DUE DATE: JUNE 19, 2013)

All amendments must be acknowledged on the "SOLICITATION OF OFFERS". Failure to do so may be cause for rejection of offer.

7. DESCRIPTION OF AMENDMENT

1. Extend Due Date to June 26, 2013
2. Delete and discard original page; Page 14, replace with 14-R¹ attached. Revisions are highlighted.
3. Questions and Answers, attached.

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE DOCUMENTS, AS HERETOFORE CHANGED, REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

8. CITY OF EL PASO

BRUCE D. COLLINS
PURCHASING MANAGER

BY _____/S/_____
Virginia Venegas
Procurement Analyst

1. Offeror's Proposal – Include all pages from this Request for Qualifications in addition to any other materials submitted by the Offeror. State in succinct terms the Offeror's understanding of the services to be provided and how the Offeror anticipates being able to meet the scope of work as delineated within Part 3 Scope of Work.
10. Contract Clauses and Forms – Include all pages and completed forms. In addition to the above information, describe any prior or pending litigation, civil or criminal, involving a governmental agency or which may affect the performances of the services to be rendered. This includes any instances in which the Offeror or any of its employees, subcontractors, or sub-consultants is or has been involved within the last three years.
11. Client list – include points of contact and relevant information from three or more organizations that have used your company for similar products/services within the last three years.
12. Response must demonstrate your comprehension of the objectives and services from the RFQ. Do not merely duplicate the Scope of Work as presented within this RFQ.
13. Appendices – include any additional information that the Offeror deems important to the decision process but that is not specified elsewhere in the RFQ.
14. Identify by name and title the individual responsible for the administration of the project. (That is, the individual who has the responsibility to oversee the contract, not a firm's contract negotiator, etc.)
15. Identify the project organization and staffing. A project organizational chart is to be provided, along with resumes of the personnel assigned to the project. Level of staff for work to be performed under this Contract. Proposals must describe the work to be performed by the individuals you name to perform essential functions and detail their specific qualifications and substantive experience directly related to this RFQ. A response prepared specifically for this RFQ is required. Marketing resumes often include non-relevant information that may detract from the evaluation of a proposal. Lists of projects are not useful. Focus on individual's specific duties and responsibilities and how project experience is relevant to the requirements of this RFQ.
16. A list of references that can be contacted to discuss the performance on similar work. If available, provide a sample of comparable data your firm has generated for a similar project.

References that are not relevant to RFQ should not be included. Therefore, the References provided should be directly related to the requirements in the SOW. The City is particularly interested in government references. The City may obtain other information by sending out questionnaires and/or through other sources. References other than those identified by the Offeror may be contacted by the City with the information received used in the evaluation.

The Offeror shall provide references from at least three contracts, within the last three years that are similar in size, scope and complexity to Part 1 – ENVIRONMENTAL LABORATORY SERVICES FOR **AIR QUALITY**

17. Additional Information. Offerors are asked not to include loose brochures (e.g. general marketing material). **BROCHURE MATERIAL WILL NOT BE CONSIDERED FOR REVIEW.** Only pertinent information should be submitted.

2013-135R Environmental Laboratory Services for Air Quality

QUESTIONS AND RESPONSES

Item No.	Questions	Responses
1.	Are minor modifications to the methods allowed? For instance, if 40 CFR Part 50, Appendix G is cited, may the laboratory use ICP for the determination of lead instead of the more archaic atomic adsorption spectrometric technology?	Yes, if as referenced in the question must be Inorganic Compendium Method (IOM 3.4)
2.	Clarify the methods required for the analysis of particulate matter as PM10.	The methods are as identified in 40 CFR 50, Appendix B and J.
3.	Should filters be collected and analyzed in accordance with 40 CFR Part 50 Appendix J?	Yes, in conjunction with Appendix B
4.	Is the particulate weight to be reported in milligrams (mg), micrograms (µg), or a concentration unit such as micrograms per cubic meter (µ/m³)?	mg/m³
5.	To what do the terms "Below Actuals" or "Above Actuals" refer? Does this describe the range of weights used to calibrate the analytical balance?	<p>"Below & Above Actuals" refers to the degree of accuracy required by a calibrated balance when weighing filters.</p> <p>No, it does not refer to the range of weights used to calibrate the balance.</p>
6.	Can the proposer bid on certain sections of the analytical requirements, or is the bid all or nothing?	Refer to the Solicitation on Page 1, NOTE 4.
7.	Is there any method that the City prefers for weight filters?	Lead method in air matrices 40CFR Part 50 Appendix or EQL-0400-140
8.	Is there an incumbent contract for this work? If so, is it possible to obtain the awarded company/vendor and line item pricing so that we can be more competitive in our proposal?	Yes, to obtain awarded company and line item pricing, go to city website / Online Services / Open Records Request.
9.	Are sampling supplies and shipping costs to be factored into the bidders price quote?	Yes
10.	Currently doing Pb analysis for the EPA using our approved NAAQS FEM for lead using ICP-MS. Can we use this instead of the proposed method using ICP?	Yes
11.	We are NELAC approved for Pb analysis. Is NELAC approval for gravimetric analysis also required?	Yes

12.	Part 4.1, Question 16 & Part 4.3.1 Reference “Environmental Laboratory Services for Municipal Solid Waste Facilities”. Is this incorrectly listed and should it be for “Environmental Laboratory Services for Ambient Air” instead?	Correction is made and attached for Page 14-R ²
13.	Is it correct to assume that FTA under DOT is providing the funding for this work?	Assumption is correct.
14.	<p>Part 8 of solicitation Section Q: FTA Circular 4220.1E, Section 11 discusses 3 types of bonding:</p> <ul style="list-style-type: none"> a) Please confirm that Offeror will not be required to provide performance or payment bonds for work resulting from this solicitation; b) Please confirm that Offeror will not be required to provide a bid guarantee with proposal submission; c) If a bid guarantee is required, how is this amount reconciled with successful bidder or reimbursed to an unsuccessful bidder? 	Not applicable, the City is not requiring a bid bond.
15.	Part 8 of solicitation Section Q: FTA Circular 4220.1E, Section 13 discusses Liquidated Damages. Please confirm that Offeror will not be subject to Liquidated Damages in a resultant contract for this work.	Not applicable, the City is not requiring a bid bond.
16.	Part 9 of Solicitation, Additional Federal Forms: are these forms also required with proposal submission?	Yes all Federal Forms are required with proposal submission.
17.	Financial Capacity Determination. Since 2009, Offeror was a part of a consolidated public company and the auditors did not provide an opinion or financial statements for 2010 or 2011 or the tax returns. Offeror can provide 2012 financials and information for documentation for our bank line of credit. Will this be acceptable?	Please refer to Page 21 – A. Financial Capacity Determination and Evidence of Financial Responsibility.